

Group Accommodation Code of Conduct

When accepting bookings from groups/under-18's, *the accommodation provider* agrees to: -

T's & C's (website)

- Operate a "Challenge 21" policy if the premises has a bar.¹
- Require that a whole group leave, if the behaviour of one member of the group leads to that person being required to leave.²

Under-18's

- Not accept bookings for unaccompanied under-16's.³
- Require written parental consent for unaccompanied under-18's.⁴
- Not permit alcohol in rooms accommodating under-18's.⁵
- Conduct a bag check if there is reason to be suspicious that under-18's are bringing alcohol on to the premises.⁶

Booking Confirmation (pre arrival)

- Advise that Newquay operates a "Challenge 21" policy, and that the only acceptable form of ID is Passport or (provisional) Driving Licence.⁷

Under-18's

- Send a Parental consent form.
- Send details of Exodus: -
 - Under-18 Club Nights.
 - Daytime Activities (parental consent).
 - Advice for under-18's & parents.

Welcome Briefing⁸⁹

- Advise that Newquay is an Alcohol Restriction Zone.¹⁰
- Advise of acceptable standards of noise/nuisance when travelling to and from premises.¹¹
- Advise of acceptable standards of behaviour (anti-social behaviour not tolerated).
- Advise of the dangers of Newquay (Sea/Cliffs).
- Advise of daytime activities available.

Under-18's

- Advise that no Alcohol is permitted in rooms accommodating under-18's.
- Advise of Exodus details: -
 - Under-18 Club Nights.
 - Daytime Activities.
 - Youth Services etc.

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- 1 The only acceptable ID is Passport or (provisional) driver's licence.
 - 2 Ensure that the option is available, to be applied at the discretion of the accommodation provider.
 - 3 Even in mixed age groups (i.e. 16yr old school leavers with 15yrs old school leavers).
 - 4 Next of kin details required for all under 18s.
If "on spec" bookings then parents to be contacted before taking booking.
 - 5 Alcohol to be confiscated and stored for PCSOs to remove.
 - 6 Ensure that the option is available, to be applied at the discretion of the accommodation provider.
 - 7 Make sure guests bring valid ID.
 - 8 Booking Register to be kept on site to include name, address, details of all guests.
 - 9 Should have signature from guests (or lead person for the party) to say they have received this briefing.
 - 10 Copy of the ARZ sign to be provided by the Police/Council to be displayed in the lobby of the premises.
 - 11 Highlight that it is in a residential area.

Signed: _____ **Print:** _____ **Date:** _____